

COAST LIFE SUPPORT DISTRICT

P.O. Box 1056, Gualala, CA 95445

Tel: (707) 884-1829 Fax: 884-9119

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

>>> 4:30 pm Monday, August 18, 2014 <<<

Point Arena Library

255 Main Street

Point Arena, CA

1. Call to Order Toedter
2. Adoption of the Agenda
3. Minutes Approval – 21 July 2014
4. Privilege of the Floor – Public Comment
5. Old Business – Information or Action
 - Joint Operating Group Update - Information Perry
 - Dry Period Funding Update - Information Foster
 - Board Election Update - Information Toedter
 - Board Vacancy – Nominating Cmte. Appointment – Action Toedter
 - Employee Satisfaction Survey – Information Toedter
 - District Administrator Annual Evaluation FY13-14 – Action Toedter
 - Closed Session
6. New Business
7. Reports
 - Committee Reports
 - District Administrator
 - July A/R, Write-offs Approval - Action
8. Other
 - General announcements
9. Adjournment
- Scheduled Board of Director meetings (4:30 at Bill Platt Training Center unless otherwise noted):
 - None scheduled



MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS
July 21st, 2014

Call to Order. President Tom Toedter called the meeting to order at 4:30p.m. Present: Directors Perry, Schwartz, Provencher, Dodds, and Bower. Absent: Director Rudolph.

Adoption of the Agenda. President Toedter requested addition of an item under Old Business: discussion of the Scope of Work for an Employee Satisfaction Report. Director Schwartz moved for adoption as amended, Director Perry second, all ayes.

Approval of June 16, 2014 Board Retreat Minutes. Proposed changes: remove Director Rice from attendees; under description of Funds Transfer Resolution 228, specify "Fiscal Year" when describing the period delaying implementation of the Sonoma County suspension of Dry Period Funding. Director Provencher moved to adopt the Minutes with changes. Director Schwartz second, all ayes.

Privilege of the Floor- Public Comment: None at this time; President Toedter announced the public would be given an opportunity to comment later in the agenda.

Old Business-Information or Action

- Board Bylaws-Action

Directors Perry and Provencher presented the Board Bylaws as changed by the Governance Committee. Director Schwartz proposed several changes. Director Provencher moved to accept the Bylaws with specified changes, Director Schwartz second, all ayes.

- Joint Management Agreement Resolution 223-B-Action:

Director Perry presented the Resolution with one final change regarding "intent" rather than "provisions" of the Brown Act in Section 7.5. He also reviewed the status of discussions regarding a potential conflict of interest noted by county counsel regarding having members of RCMS on

the JOG. Director Perry has referred the question to the FPPC and anticipates a positive answer within 30 days. Director Perry moved for acceptance of the Resolution, Director Schwartz second, all ayes.

- Joint Operating Group Update-Information
Directors Perry and Provencher discussed the JOG appointment process for community members and announced the appointment of Susan Sandoval, Alice Defibaugh, and Rich Hughes.

- Proposition 4 Resolution 229-Action:
DA Foster reviewed the Resolution as corrected for baseline year and annual multiples. Director Perry moved, Director Dodds second, all ayes.

- Dry Period Funding Update - Information.
D.A. Foster announced he has been in positive discussions with Exchange Bank about establishing a line of credit for FY15-16.

New Business: None

Reports:

- QA/QI- DA Foster provided a monthly summary of TeamHealth calls since program inception.
- Governance Committee. Director Perry proposed the addition of Director Bower to the Governance Committee. Director Bower accepted the appointment.
- District Administrator – Attached.
- June 2014 A/R Write-offs-Director Provencher moved, Director Perry second, all ayes.

General Announcements:

- Public Comment.

Ms. Kris Kilgore of Timber Cove voiced her opinion about perceived unfairness of the Urgent Care tax for persons at the ends of the District (e.g. Timber Cove) and persons covered by other health plans (e.g., Kaiser). Ms. Carolyn Abst of Timber Cove praised the weekend

Urgent Care program and indicated she had used it recently and was very satisfied.

- Next Board of Directors Meeting
Monday, August 18, 2014, 4:30 p.m. in Point Arena location TBA.

- Other
The annual CLSD picnic is scheduled for July 27th, location TBA.

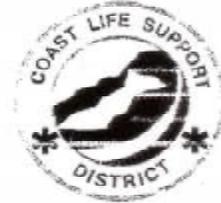
District Administrator Evaluation-Closed Session.
The board did not report out a decision.

Adjournment. Director Schwarz moved for adjournment, Director Dodds second, all ayes. Meeting adjourned at 6:15pm.

Minutes approved:

Date

COAST LIFE SUPPORT DISTRICT
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July 28, 2014

MEMORANDUM FOR THE CHAIR, QUALITY ASSURANCE/QUALITY IMPROVEMENT COMMITTEE,
COAST LIFE SUPPORT BOARD OF DIRECTORS

From: CLSD EMS Medical Director

Via: CLSD District Administrator

Subj: CERTIFICATION OF QA/QI PROGRAM COMPLIANCE

For the quarter ending June 30, 2014, I have reviewed 100% of ALS patient charts and noted any reportable conditions and conditions requiring corrective action. I have met with all CLSD paramedics and conducted training where necessary to ensure continued quality improvement in patient care. The District remains in full compliance with all QA/QI internal and external policies and regulatory requirements.

For this quarter, there are no adverse actions or potential litigation requiring board attention.

Tuck Bierbaum, MD
EMS Medical Director

Coast Life Support District Accounts Receivable Status

July-14

ALS Transports	28
BLS Transports	11
Dry Runs	21
ALS/BLS Treat & Release	8
Total Activity	68

Accounts Receivable Balance @ 06/30/2014 \$309,314.01

Ambulance Revenue	\$ 178,735.16
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Reductions to Revenue	
MediCare Required	(\$62,554.96)
Medi-Cal Required	\$ (5,207.05)
District Resident 50% Discount	\$ (1,064.64)
Total Reductions for Month	\$ (68,826.65)

Ambulance Revenue Net

Payments Received	\$ (40,056.20)
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Write-Offs	
Collections Agency	\$ (18,397.24)
Other Adjustments	\$ -
Total Write-Offs for Month	\$ (18,397.24)

Accounts Receivable Balance @ 07/31/2014 \$ 360,769.08

CURRENT	\$ 164,976.93
31-60 Days	\$ 38,819.04
61-90 Days	\$ 66,671.36
91+ Days	\$ 90,301.75

Aging Report Balance @ 03/30/2014 \$ 360,769.08

Payment Plan Accounts EOM: 12@\$33249.78

Cash on Hand

FAMIS Account	\$ 482,151.23
Redwood Credit Union Checking	\$ 133,547.03
Total Cash on Hand	\$ 615,698.26

Board Approval/Secretary: _____ (Date)